

MGSS Special Projects Fund Application **Updated October 31, 2016**

The Special Projects Fund is administered by the Executive Council of the Music Graduate Students' Society (MGSS). Grants from the Fund are intended for events and projects instigated by MGSS members that primarily benefit other music graduate students. To name a couple examples, recent grants have supported a multi-day contemporary music workshop and a musical benefit for domestic violence survivors. Feel free to be creative with your ideas and plan something entirely new!

MGSS has allocated \$1400 to the fund for the 2016–2017 academic year. In most cases, no more than \$250 will be awarded to an individual event or project. Projects may be partially or fully funded. The MGSS Executive Council strongly encourages you to seek funding from other granting organizations in conjunction with this application, especially if your project also benefits students who are not members of MGSS. If you are interested in learning about other avenues of funding for your project, please contact mgss.pgss@mail.mcgill.ca or info.pgss@mail.mcgill.ca.

Applications must be submitted a minimum of 21 days before the start date of the event or activity. Applications will be reviewed by the MGSS Executive Council before the start date of the event or activity. Late applications will not be considered.

All funding for the Special Project Fund is provided to projects in the form of reimbursement of expenses. Successful applicants of approved projects are required to submit original receipts to the MGSS Treasurer for all requisitioned expenditures.

To apply, please answer the questions below. Once the form is completed, change the title to: "SPF app., YOUR LAST NAME, DATE." Submit your application form as an attached word document in an email to mgss.pgss@mail.mcgill.ca with "SPF app, YOUR LAST NAME, DATE" written in the subject line.

If you have questions, don't hesitate to send them to mgss.pgss@mail.mcgill.ca.

Name, email address, and year and degree program of the organizer(s):

Title of event/project:

Description of event/project:

Projected date and place of realization:

Projected itemized budget (include projected contribution from MGSS plus other funding sources):

Who will be coming to the event/participating in the project? How many people? Is it open to all music graduate students?:

How will this project benefit the music graduate student community at McGill?:

What are you doing to make this event/project accessible/appealing to a diverse a range of music graduate students?:

How will your event/project be environmentally sustainable?:

Will you be serving alcohol as part of your event/project? (YES or NO)

Will you be contracting and paying anyone as part of your event/project? (performers, speakers, DJs, etc.) (YES or NO)

FOR MGSS USE ONLY

Application reviewed at MGSS Executive Council meeting on MONTH DAY, YEAR

Check applicable

Application approved by majority of executives present for \$_____

Application rejected by majority of executives present:

Application tabled due to need for further information:

Reason(s) for approval, rejection, or need for further information:

If rejected, conditions for re-application, if any: